

# CALL FOR CONSIGNMENT ARTISTS

University Museums at Florida Institute of Technology is seeking local artists to provide consignment merchandise in the following media: jewelry, ceramics, glass, textiles, fine art and mixed media. Artists should demonstrate a strong sense of creativity and possess a high quality of craftsmanship and technical ability. University Museums gift shops will feature one-of-a-kind and limited edition works by professional artists who maintain a cohesive body of original work. All works must be hand-crafted by local artists.

Artists selected through a jurying process using pre-established criteria will have their work displayed for sale in the gift shops of Foosaner Art Museum and Ruth Funk Center for Textile Arts. Product suitability is at the discretion of the jurying body and will be considered based on appropriateness for the gift shops and its visitors. Featured consignment artists will be responsible for setting the retail price. Artist commission will be 65% of retail. Artist works will be displayed for 6-month intervals at the Foosaner Art Museum and for the term of one exhibit at the Ruth Funk Center. All selected artists must execute a consignment contract. Consignment contract extensions or renewals are at the discretion of the jurying body.

---

## HOW TO APPLY

- To have your work considered for consignment, please submit:  
A completed application, with biography and artist statement
- 3–5 digital images of your artwork (.tif, .jpg, or .png at 300 dpi)

**By email to:** Send your application and images as attachments to: [universitymuseums@fit.edu](mailto:universitymuseums@fit.edu)

**Application deadline:** All applications must be received by Monday, August 29, 2016

## GENERAL GUIDELINES

- Submissions via dealers, agents and/or representatives are INELIGIBLE.
- Work using commercially fabricated forms, kits, patterns, molds and/or reproductions used in any manner will not be considered.
- DO NOT SUBMIT ORIGINAL ARTWORK. It will not be considered or returned.
- Due to the expected large volume of submissions, we will only respond to artists of interest to us. For all other questions, please contact: Tina Murray (Foosaner Art Museum) at 321-674-8919 or Donna Sewell (Ruth Funk Center for Textile Arts) at 321-674-6129.

---

## UNIVERSITY MUSEUMS POLICY

University Museums reserves the right to dispose of unsolicited materials and will not accept responsibility for incorrect addressing or postage of any material. Failure to follow the artwork submission instructions may result in the nullification of your entry. After reviewing this submission form and its accompanying images, the jurying body may request additional information, a studio visit or the provision of original artwork before making its final determination.

Thank you for your interest in becoming a featured consignment artist at the University Museums Gift Shops!

Artist Name \_\_\_\_\_

Press Name (if applicable) \_\_\_\_\_

Contact Information \_\_\_\_\_

Mailing Address 1 \_\_\_\_\_

Mailing Address 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Permanent Address 1 (if different from mailing address) \_\_\_\_\_

Permanent Address 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (include area code) \_\_\_\_\_

Cell Phone (include area code) \_\_\_\_\_

Studio Phone (include area code) \_\_\_\_\_

Email Address \_\_\_\_\_

Website \_\_\_\_\_

Other applicable links (Etsy, Facebook, Twitter, Instagram, etc.) \_\_\_\_\_

Please list all galleries or shops that currently represent or have previously represented your work.

Are any parts of your work manufactured?  Yes  No If yes, please explain.

Do you employ a staff in the production of your work?  Yes  No If yes, please explain.

What is the typical price point for your work? \$ \_\_\_\_\_

continued ►

Artist Biography:

Artist Statement:

**IMAGE INFO**

#1: Image File Name \_\_\_\_\_ Retail Price: \$ \_\_\_\_\_

Media \_\_\_\_\_

Dimensions (HxWxD) \_\_\_\_\_ Weight (lbs. /oz.) \_\_\_\_\_

**IMAGE INFO**

#2: Image File Name \_\_\_\_\_ Retail Price: \$ \_\_\_\_\_

Media \_\_\_\_\_

Dimensions (HxWxD) \_\_\_\_\_ Weight (lbs. /oz.) \_\_\_\_\_

**IMAGE INFO**

#3: Image File Name \_\_\_\_\_ Retail Price: \$ \_\_\_\_\_

Media \_\_\_\_\_

Dimensions (HxWxD) \_\_\_\_\_ Weight (lbs. /oz.) \_\_\_\_\_

**IMAGE INFO**

#4: Image File Name \_\_\_\_\_ Retail Price: \$ \_\_\_\_\_

Media \_\_\_\_\_

Dimensions (HxWxD) \_\_\_\_\_ Weight (lbs. /oz.) \_\_\_\_\_

**IMAGE INFO**

#5: Image File Name \_\_\_\_\_ Retail Price: \$ \_\_\_\_\_

Media \_\_\_\_\_

Dimensions (HxWxD) \_\_\_\_\_ Weight (lbs. /oz.) \_\_\_\_\_